**Job Description**

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| **Job Title** | Project Manager |
| **Location** | Home-based in the UK  |
| **Salary & Benefits** | Circa £32K (dependent on skills and experience)Stakeholder pension scheme (9% employer, 6% employee)Life Assurance scheme |
| **Hours** | Full time, 40 hours per week (part-time hours may be considered – please state this in cover letter) |
| **The role** | We are seeking experienced and dynamic individuals to join the RT team to provide project management support across a range of our EU and UK funded projects. We are looking for dynamic individuals with drive, determination, and experience of managing complex multi-partner projects. You should have excellent people and project management skills and a proven track record in multi-sector working.  |
| **Key responsibilities** | * Delivering complex projects from initiation to closure stages
* Managing multi-sector stakeholder relationships to achieve partnership and project objectives
* Manage risks, budgets, milestone plans
* Reporting to multiple bodies (EU, national, regional, local partnerships) using different reporting systems and processes
* Support other RT colleagues in the delivery of projects
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| **Knowledge, skills, and experience** | Required* Developing and maintaining core project management deliverables: project plans, reporting, risks.
* Budget management
* Managing and maintaining significant and varied stakeholder relationships
* At least 3 years relevant experience

Desirable* Project management training
* Experience of EU funded projects
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