**Job Description**

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| **Job Title** | **Technical Project Manager** |
| **Responsible to** | Technical Director |
| **Salary** | Pay grade 6: Circa £50K plus contributory stakeholder Pension Scheme (8% employer, 5% employee)Life Assurance Scheme 25 days holiday plus public holidaysHome-based (England or Wales) |
| **Overview:** | The Rivers Trust are looking for a Technical Project Manager to lead on the development and delivery of an exciting multi-stakeholder national monitoring framework (the Catchment Monitoring Cooperative (CMC)) as part of a three-year funded project (the Catchment Systems Thinking Cooperative). We are looking for a knowledgeable individual, with a science background and experience in environmental monitoring, modelling and decision-support, with excellent organisational and relationship management skills. You will have a professional, positive attitude and flexible approach, as well as effective communication skills, able to engage with a wide range of stakeholders at all levels. You will function well in a pressurised environment, confidently dealing with demanding situations. |
| **Roles and responsibilities** | * Plan and oversee the delivery of the technical work programme to co-design and implement a national catchment monitoring framework to harmonise local catchment data planning, gathering, interpretation and sharing.
* Ensure scientific rigour is achieved through the co-design of the national catchment monitoring framework and testing in eight demonstration catchments
* Work with multiple stakeholders, partners and contractors to achieve objectives and deliverables and build the technical partnerships that the CMC will need to deliver in the long-term.
* Build technical capacity within the demonstration catchments and the wider Catchment-Based Approach network.
* Support the programme manager to develop a detailed project plan and timeline and prioritise the tasks within the plan to achieve project goals
* Support the programme manager to ensure that all agreed deliverables are met according to time/cost/quality
* Support executive and technical decision-making by working closely with the programme manager, project sponsor, leads and the technical steering group
* Provide the link between stakeholders, partners, project working groups and the project steering group.
* Identify project risks and support the programme manager to develop and implement the mitigations for these risks and provide regular reporting of project progress, benefits, risks and actions
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| **Hours** | Full time, 40 hours per week. Part-time will be considered for exceptional candidates. Flexible working and some evening and weekend work and ability to travel mostly in UK and Ireland will be required (Time Off In Lieu payable) |
| **Your experience** | * Ideally 5+ years relevant technical management experience
* You will have experience in using environmental monitoring data to influence decision-making through modelling, decision support tools deliver environmental improvements, preferably catchment adaptive management
* Solid understanding of how to effectively plan and deliver environment monitoring to meet objectives and test hypotheses, and an appreciation of the role that citizens and communities can play.
* Experience of managing technical delivery with diverse stakeholders at both high level and with more hands-on delivery where necessary
* Strong leadership and influencing skills, interacting with stakeholders and leading/developing teams and work packages
* Experience in end-to-end project delivery, and ability to drive results at all levels, regardless of reporting structures
* Ability to work on multiple requirements and apply structure, rigour and priorities
* Strong ability to prioritize, manage deliverable timelines, mitigate risks, manage budgets particularly through agile project management
* Excellent written and verbal communication abilities with good analytical capability
* Able to operate autonomously and as part of a cross-functional team and will need to develop good stakeholder relationships
* Knowledge and experience of working with Catchment Based Approach partners, water industry, eNGOs, academia, government departments and agencies would be preferable
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| **Personal attributes**  | * Be approachable and personable
* Be capable of communicating with stakeholders at all levels and influencing discussions and decisions
* Demonstrate a pragmatic approach to problem solving
* Be calm and professional at all times
* Work well under pressure and with ambiguous situations
* Be goal oriented
* High level of attention to detail
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