



Project Board Volunteer

Purpose:

To support the Operations Team and Governance Board through the refurbishment and reopening of The Belmont Cinema building.

Roles We Need:

- **Construction**- experience in and connections to the construction trade to provide advice and support to the Exec Team during the refurbishment.
- **Architect**- ideally with Heritage/ Cultural/ Public building experience
- **Heritage**- ideally with experience in the delivery of Heritage projects/ NLHF projects

Skills and Qualities:

- Excellent written and verbal communication skills
- Relationship management
- Innovative problem-solving approaches
- Open and honest
- Willing to bring unique perspectives

Time Commitment:

One evening per month before building works begin, 1 evening per week once work has started.

Support and Training

You will be given one-to-one guidance and support. During this support, any relevant training that may be required will be identified, and you will be offered suitable training to meet your needs.

Additionally, Belmont Community Cinema Ltd. will also work with volunteers to grow and develop their skills in line with their own personal goals.

What is in it for me?

- Develop your project management and communication skills.
- Gain an insight into how Belmont Community Cinema Ltd works.
- Be part of a supportive team.
- Enhance your CV and gain written references after a minimum of 3 months.
- Volunteering

Expectations of Volunteers

- Willingness to abide by Belmont Community Cinema Ltd's policies
- Willingness to use support systems.
- Co-operation with administrative tasks
- Commitment to attend ongoing training.
- Commitment to agreed-upon project terms and time commitments,



Location: Various Locations in Aberdeen.