



Charity Trustee

Purpose:

Our Board has legal responsibility for the governance and accountability of the organisation. The Board represents the many stakeholders of the organisation, oversees the finance and management of the organisation and makes sure it delivers a high standard of service to its users.

Our Board of Directors works as a team to reach fair decisions which are in the best interests of the organisation. To do this, they require people whose skills and abilities will ensure that the Board itself will function effectively.

Belmont Community Cinema is a charitable company limited by guarantee. The specific legal responsibilities of directors are laid down in the Memorandum of Association.

Specific Tasks:

Our directors have four key areas of responsibility:

1. To Protect and Safeguard- Our Board of Directors safeguard, protect and promote the values of The Belmont Community Cinema. They set out our long-term direction, uphold our values and ensure the delivery of our aims and mission.
2. Plan and Direct- Our Board of Directors ensure that our strategic plans, structure, employees and activities deliver the aims and mission of The Belmont Community Cinema.
3. Support and Supervise- Our Board of Directors work collectively to ensure that is well-managed and accountable and strive to achieve good practice in all that it does.
4. Monitor and Evaluate- Our Board of Directors monitor and evaluates our work to ensure we are compliant with our charitable aims and purposes.

Skills and Qualities:

- Excellent written and verbal communication skills
- Relationship management
- Innovative problem-solving approaches
- Open and honest
- Willing to bring unique perspectives

Time Commitment:

On average a Board member commits a few hours per month. The Board usually meets in the early evening, six times per year. Board members also attend additional sub-



group meetings and training sessions. Once a year, Board members are expected to attend a Board and Staff development and planning day.



Support and Training

You will be given one-to-one guidance and support. During this support, any relevant training that may be required will be identified, and you will be offered suitable training to meet your needs.

Additionally, Belmont Community Cinema Ltd will also work with volunteers to grow and develop their skills in line with their own personal goals.

What is in it for me?

- Develop your project management and communication skills.
- Gain an insight into how Belmont Community Cinema works.
- Be part of a supportive team.
- Enhance your CV and gain written references after a minimum of 3 months.
- Volunteering

Expectations of Volunteers

- Willingness to abide by Belmont Community Cinema's Policies
- Willingness to use support systems.
- Co-operation with administrative tasks
- Commitment to attend ongoing training.
- Commitment to agreed-upon project terms and time commitments,

Location: Various Locations in Aberdeen.