



PV Climate

Public Consultation Guidance Manual

Version 1.0

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INTRODUCTION

Plan Vivo wants to give an opportunity for anyone to provide feedback on specific types of documents that are published under the Plan Vivo Carbon Standard (PV Climate). This allows Plan Vivo and any relevant reviewers to be made aware of any features of documents that may be inaccurate or inappropriate.

Documents open for public consultation are not in their final form, nor certified under PV Climate. Therefore, feedback from public consultation may affect what is written in these documents or whether they are eventually accepted or rejected.

The types of documents that are open to public consultation are draft:

- Project Design Documents (PDDs)
- Methodologies, modules and tools
- Standard documentation¹

More information about the submission and review processes that these documents undergo can be found in the PV Climate [Procedures Manual](#).

1 DOCUMENTS OPEN FOR PUBLIC CONSULTATION

The location of documentation that is open for public consultation varies depending on the document type. The locations are described in Table 1.

Table 1 – Where to find documents open for public consultation.

Document type	Location
Project Design Documents (PDDs)	On the project pipeline webpage
Methodologies, modules and tools	On the methodologies webpage
Standard documentation	Announced in a newsletter with a dedicated webpage

¹Standard documentation includes the PV Climate Project Requirements, Methodology Requirements, Validation and Verification requirements, and the Procedures Manual. Major updates are opened for public consultation, with other update types open to different stakeholder groups for consultation. For more information, please see the [Procedures Manual](#).

2 HOW TO PROVIDE FEEDBACK

Feedback is welcome in writing submitted via email to projects@planvivofoundation.org. Additional documents can be submitted as evidence, where necessary. In some instances, feedback forms may be provided to structure feedback (this is more common for new/updated Standard documents).

Public reviewers should communicate if they would like to remain anonymous when their feedback is published and responded to.

Feedback must be provided before the public consultation closing date, which will be outlined at the appropriate location for that document type (see Section 2).

3 EXAMPLES OF FEEDBACK

3.1 PDDs

Public reviewers should consider any reasons why they believe that the project may not be compliant with the PV Climate [Project Requirements](#). For example, submitted comments may want to consider elements such as the appropriateness of the:

- Project interventions,
- Carbon benefit quantification,
- Community engagement and FPIC process,
- Coordinating body and governance structures,
- Carbon and land rights,
- Monitoring plans and indicators,
- Environmental and social risks and safeguards, and/or
- Country-specific contexts or developments that would impact on the success of project.

3.2 Methodologies

Public reviewers should consider any reasons why they believe that the methodology, module or tool may not be compliant with the PV Climate [Methodology Requirements](#).

For example, submitted comments may want to consider elements such as the appropriateness of the:

- Equations used,
- Assumptions made,
- Sources used,

- Applicability conditions listed, and/or
- Relation to other methodologies, modules or tools.

3.3 Standard updates

Major updates to Standard documents, or the release of new Standard documents, will usually be made to align with best practice within the Voluntary Carbon Market (VCM), and/or to improve the accessibility of the Standard to stakeholders. Public reviewers should therefore consider whether changes to the Standard align with best practice and how they will affect different stakeholder groups within the market.

4 HOW FEEDBACK IS PROCESSED AND RESPONDED TO

How feedback is processed and responded to depends on the document type that was commented on. Table 2 provides a summary of how feedback is published and responded to. If no action is taken based on the public consultation feedback, a justification will be made as to why.

Table 2 – How public feedback is processed and responded to depending on document type.

Document type	How feedback is processed	How feedback is responded to
Project Design Documents (PDDs)	Considered by the Validation and Verification Body (VVB) in their validation of the project.	A response is provided to each piece of public consultation feedback submitted in the published Project Validation Report.
Methodologies, modules and tools	Considered by the Validation and Verification Body (VVB) during their review of the methodology, module or tool.	A response is provided to each piece of public consultation feedback submitted in the published Project Methodology / Module / Tool Review Report.
Standard documentation	Submitted to the working group responsible for the creation of the updated/new Standard documentation.	Published on the appropriate webpage. ²

² Large updates to Standard documentation can occasionally result in numerous feedback submissions that repeat the same opinions. In such instances, the relevant reviewer or working group may group similar concerns when providing a response.