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GG 128 - Requirements for reporting incidents, events and undesirable circumstances: health, safety, wellbeing, structural and environmental

Dear All,

On 1st December, we published the 2022 version of the GG128 England National Application Annex, our requirements for reporting incidents, events and undesirable circumstances. This revised document reflects the change to HART from AIRSWeb and from Highways England to National Highways, as well as containing a number of other changes that clarify our expectations around effective and timely reporting.

Effective and timely reporting supports both our first imperative of safety and our vision that people get home safe and well. I'm pleased that during development of this document we were able to work with and incorporate views from our supply chain both through informal consultation via the Highways Safety Hub and from formal consultation via the DMRB document development process.

The main changes in the revised version of GG128 ENAA include:

- Simplification of incident reporting requirements
- Removal of defined requirements for safety stand-downs
- A move to measuring time elapsed in calendar days rather than working days
- Automatically allocating 20 days for incident investigations
- The requirement to report any incident where someone suffers injury or ill health when working for National Highways
- The requirement to provide exact rather than average hours and headcount data on Working Day 1.

As a Design Manual for Roads and Bridges document, the GG128 England National Application Annex (ENAA) sets out the contractual requirement for all our supply chain to provide us with effective and timely reporting of incidents, events and undesirable circumstances, whether relating to health, safety, wellbeing, structural or environmental issues. As a client this is key to us understanding hazard and risk in work being done on our behalf, and so I would ask you familiarise yourself with the revised GG128 ENAA

and understand these new contractual requirements before taking the necessary steps to implement them.

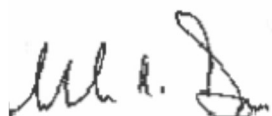
We are, however, conscious that the revised version of GG128 will take time to both understand and implement fully. To avoid significant additional expense or delay from immediate implementation, supply chain contractors may continue to use GG128 ENAA version 0 (2020) but shall have transitioned fully to the requirements in the 2022 version of GG128 ENAA by 1st April 2023.

To assist transition to the revised GG128 ENAA we will work with our supply chain to co-develop and publish supporting guidance to support consistent understanding and application of the new and revised requirements. Beyond implementation we will continue to work with our supply chain to ensure ongoing application of GG128 ENAA is effective and to realise potential for further improvement via future updates to the document, the first of which is already planned for 2023.

Joint Ventures

The revised GG128 England National Annex also contains a clarifying note which explains that all Tier 1 contractors working in a joint venture submit their own worked hours and take ownership of their own events/incidents reported to HART. This changed requirement for joint venture reporting will allow us to gather more accurate data across our supply chain and will also be effective as of 1st April 2023 for all Tier 1 contractors working in new joint ventures.

Yours sincerely



Malcolm Dare
Executive Director for Commercial & Procurement