

**JOIN OUR
CREATIVE
COMMUNITY**

Venue Hire



CHAPTER

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ABOUT OUR VENUE

Chapter is Cardiff's leading centre for contemporary arts and culture, and a lively local hub that welcomes the community to participate in a range of cultural and social activities.

As well as our gallery, theatres, cinemas and caffi bar, we also have a range of great spaces for hire so that you can enjoy your meeting or event in the inspirational atmosphere of our vibrant venue.

Our spaces can be used for meetings, workshops, classes, rehearsals, performances, special events, conferences, private parties or even as a filming location.

Available seven days a week, they vary in size, style and functionality, with some offering blackout blinds, sprung floors, mirrors and AV equipment. All have flat access, and most are fitted with hearing assistance devices. Ask a member of our team for further information.

We're a registered charity, so when you host your event with us, you can feel warm in the knowledge that you're directly supporting the charitable work we do in our community.

How to make a booking

Contact us by completing an [online enquiry form](#) or emailing hires@chapter.org



WHAT WE OFFER

Meetings and conferences

We have a range of spaces to cater for meetings and conferences. These vary in character and size. We can provide you with everything you need for a creative and successful meeting.

Special occasions and parties

We cater for all sorts of celebrations, birthday parties and family gatherings.

Classes and workshops

We can accommodate all your class and workshop needs and every week we welcome hundreds of participants to a range of classes – from lindy hop and ballet, to baby music, book clubs and yoga.

Filming and photoshoot locations

Over the years, many photographers and production companies have used our building as a backdrop or for location filming. Recently you would have been able to spot us in A Killing in Tiger Bay, laith ar Daith, Stand Up To Shyness, Black and Welsh, and even in His Dark Materials.

Due to the unusual shape and style of our building (a mix of the original Canton High School and modern upgrades), we have an incredible range of spaces – rooms with period features, a large open-plan concourse, and beautiful gardens that could help bring your vision to life.

Cinema hire and film screenings

We have three cinema screens which are very different in size and style, but all are perfect for private screenings, industry presentations or corporate conferences. Our visitor services team and highly experienced in-house projectionists can support all of your event needs.

Public performances

We have two black box theatre spaces that are perfect for public performances. Our theatres are equipped with comprehensive lighting and sound systems which are paired with excellent internet connectivity. Our visitor services team and highly experienced technicians can support all of your needs.

Rehearsals

We have lots of spaces suitable for rehearsals, and many recent theatre shows in Wales and beyond have used them during the early stages of development.

Available around your booking

On-site theatre technical support, projectionists, IT, hospitality staffing and AV equipment.

Hospitality

We're very happy to supply hospitality to your room. We offer tea, coffee, soft and alcoholic drinks and breakfast, lunch and dinner. Bespoke options are also available.

We have extensive vegetarian, vegan and gluten-free menus and can provide halal options so let us know what you need, and we'll create something accordingly.

We ask you to provide your exact numbers and dietary requirements at least ten working days before your confirmed booking.

[See our hospitality menu.](#)

LOCATION AND ACCESS

Getting here

We're easily accessed by public transport. Buses C1, 13, 17 and 18 stop on Cowbridge Road East, just a couple of minutes walk from us.

Ninian Park train station is a 10-15 minute walk from the venue.

We have covered bike storage outside our front entrance.

ACCESS

We're committed to making our venue accessible to everyone.

We have four Blue Badge spaces in our front car park but please note the ground is a little uneven. We have free parking at the rear of the building with six dedicated Blue Badge spaces.

We have flat access to the front and rear of the building through automatic doors and lift access to the first floor.

All of our hire spaces are suitable for wheelchair users and most are fitted with hearing assistance devices.

We welcome assistance dogs in all areas of the building.

[Listen to an audio-described tour of our building.](#)

[Watch a captioned video tour of our building.](#)

Toilets

On the ground floor, we have all-gender toilets with flat access, and gender-specific toilets off our cinema corridor and up two steps. There are two wheelchair-accessible changing facilities with toilets, and one Changing Places facility (providing sufficient space and equipment for those who can't use the toilet independently).

On the first floor, we have gender-specific toilets close to the theatre and one wheelchair-accessible toilet, all with flat access.

Prayer Space

We can offer a quiet room for prayer. Please ask a member of our team who'll be happy to help you find a private space where available.



Photo: Simon Ayre

OUR SPACES: GROUND FLOOR

First Space

This is a popular room as it's close to the caffie bar. It's a bright and airy space ideal for everything from dance class to board meeting.

Additional features: projector, blackout blinds and hearing induction loop.

Please note our projector doesn't have speakers.

Dimensions: Area: 66.7m² / Width: 6.6m / Length: 10.1m

Capacity: Standing: 50 / Theatre: 40 / Boardroom: 24 / U Shape: 20 / Cabaret: 30 / Dancing 25



Cinema Foyer

This space is modern and bright with glass bi-fold doors that can be opened out if you want to join the bustle of the caffie bar or host a reception. Perfect for meetings and for special events.

Additional features: Blackout blinds, AV system including projector and speakers.

Dimensions: Area: 39.4m² / Width: 5.4m / Length: 7.3m

Capacity: Standing: 40 / Theatre: 30 / Boardroom: 20 / U Shape: 16 / Cabaret: 20 / Dancing 20



OUR SPACES: GROUND FLOOR

Stiwdio Seligman

On the ground floor but in a separate space to our main building, this is a great venue for live music, film screenings, comedy events and corporate presentations. The flexible seating layout allows for standing crowds, cabaret-style or tiered seating.

Additional features: cinema-quality projector and screen, retractable seating rake, dressing room, accessible toilets, shower, hearing induction loop and air conditioning. Technical support and lighting design provided at an additional cost.

Dimensions: Area: 154.2m² / Width: 8.5m / Length: 18.3m / Height: 4.6m

Capacity: 77 plus two wheelchair and two companion seats.



Cwtch

We have the cosy Cwtch area if you want a space that's close to the buzz of our busy venue.

Dimensions: Area: 24m² / Width: 4m / Length: 6m

Capacity: Seated: 20 / Standing: 25 / Cabaret: 15 / Boardroom: 18 / U Shape: 15

Concourse & Forecourt

Our bright, open Concourse and outdoor Forecourt are both perfect spaces to host your pop-up event, retail stall or market.



Photos clockwise from top: Kirsten McTernan, Polly Thomas

Cinema 1

With raked seating and a generous stage area, our large cinema is perfect for private screenings, industry presentations and conferences.

Additional features: your event will be fully supported by our in-house projection team.

Capacity: Seated: 178 / 2 wheelchair spaces and 2 companion seats

Cinema 2

With its plush red seats and small stage, our intimate cinema will allow you to create a more boutique film-theatre atmosphere.

Additional features: both cinemas have infrared hearing systems. Your event will be fully supported by our in-house projection team.

Capacity: Seated: 52 / 1 wheelchair space and 1 companion seat



Photo: Simon Ayre

Photo: Kirsten McTernan

OUR SPACES: FIRST FLOOR

Common Room

Part of the original building with some unique features, this is an excellent room for filming or smaller-scale performances. It's also lovely and light, making it perfect for rehearsals, classes or workshops.

Additional features: projector with pull down screen, blackout blinds and hearing induction loop. Please note our projector doesn't have speakers.

Dimensions: Area: 67.1m² / Width: 6.1m / Length: 11m

Capacity: Standing: 40 / Dancing: 20 / Theatre: 30 / Boardroom: 20 / U Shape: 18 / Cabaret: 30



Photo: Warren Orchard

Media Point

This is one of our most versatile spaces and is great for conferences and workshops but can also be transformed into a small performance space or party venue.

Additional features: projector with pulldown screen, blackout blinds, PA, simple spotlight system and hearing induction loop.

Dimensions: Area: 66.7m² / Width: 6.6m / Length: 10.1m

Capacity: Standing: 50 / Theatre: 40 / Boardroom: 20 / U Shape 18 / Cabaret: 30 / Dancing: 25



Photo: Grace Springer

OUR SPACES: FIRST FLOOR

Dance Studio

From ballet to martial arts, this specially designed studio space has a sprung floor so it can accommodate a variety of classes and workshops.

Additional features: wall-mounted bars, full-length mirrors and air conditioning.

Dimensions: Area: 66.7m² / Width: 6.6m / Length: 10.1m

Capacity: Standing: 50 / Dancing: 25 / Theatre: 40 / Boardroom: 24 / Cabaret: 30 / U Shape: 20



Photo: Simon Ayre

SWAS

This room has loads of original features and a high, vaulted ceiling, so it's excellent for filming, workshops, performances and rehearsals.

Dimensions: Area: 70.3m² / Width: 7.4m / Length: 9.5m

Capacity: Standing: 60 / Dancing: 30 / Theatre: 45 / Boardroom: 24 / U Shape: 20 / Cabaret: 35



Photo: Raquel Garcia

OUR SPACES: FIRST FLOOR

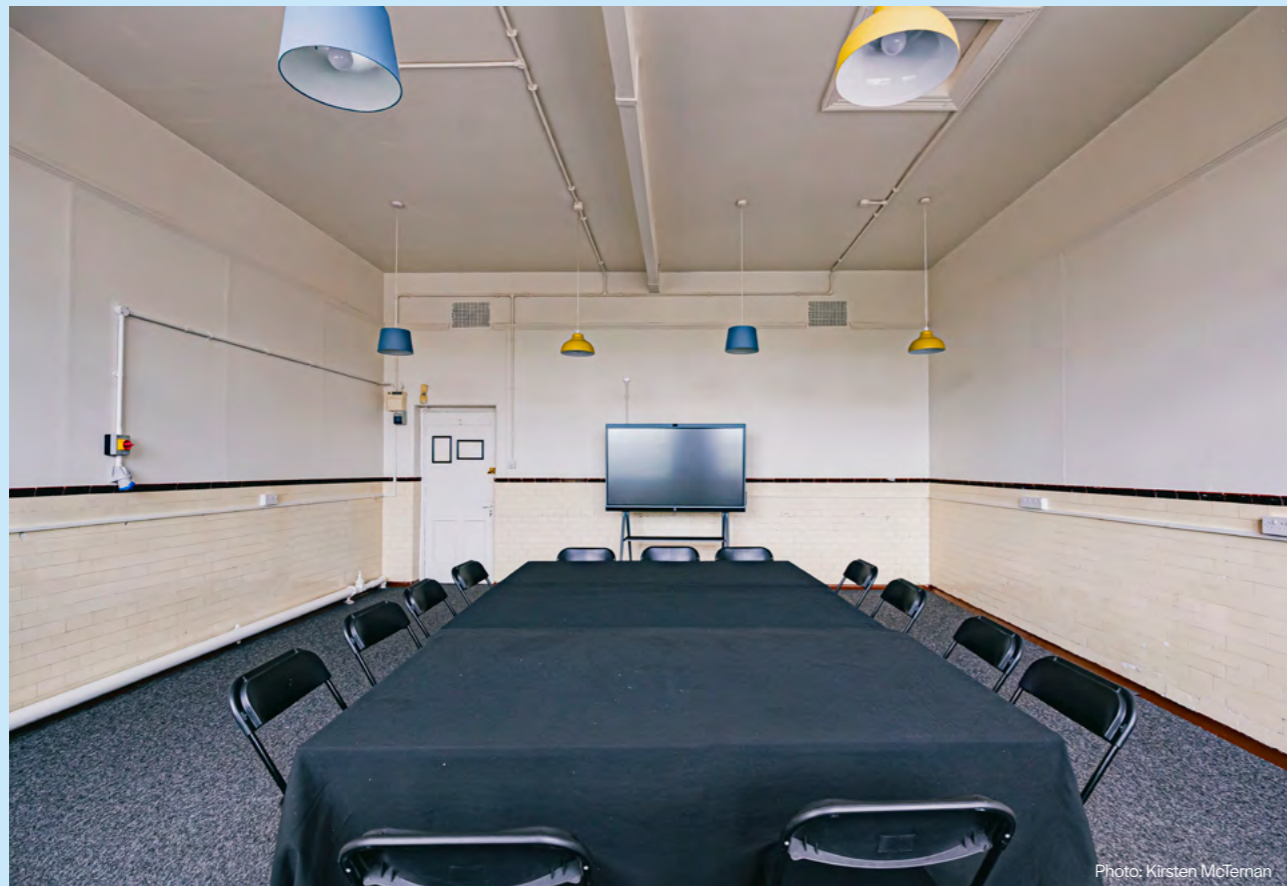
Meeting Room 1

A newly available space, this bright and comfortable room has some unique features making it ideal for talks, workshops and team sessions.

Additional features: Yealink MeetingBoard for presentations and video conferencing. Please note: we don't currently have a license to use Microsoft Teams for hybrid meetings, but you can cast from a laptop.

Dimensions: Area 45m² / Width 7.2m / Length 6.3m

Capacity: Boardroom: 16 / Cabaret: 20



Seligman Theatre

Our Seligman Theatre is a large space that's fully equipped to present performances before a seated, standing or cabaret-style audience. It's also great for conferences and more formal presentations.

Additional features: technical support and lighting design provided at an additional cost.

Dimensions: Area: 84m² / Width: 8.6m / Length: 5.7m

Capacity: Seated: 95 / Standing: 140 / Cabaret: 60 / Boardroom: 40 / U Shape: 50 / Dancing: 100



EVENT PACKAGES

We offer a range of packages to cater for your significant events including baby showers and life celebrations.

If you're looking for a team-building away day with a creative twist, we can cover all your needs with a choice of printmaking or swing dance to help bring everyone together!

Intimate Life Celebration: three-hour package

Commemorate the life of your loved one in our beautiful, ground-floor Cwtch. This affordable package is perfect for an intimate wake, private gathering or life celebration.

Included in your package: tea, coffee and a sandwich buffet

Additional features: add wine for £4.50 per head.

Capacity: up to 10 guests



Larger Life Celebration: three-hour package

Celebrate the life of your loved one in our light and spacious, ground-floor First Space. This package is perfect for medium-sized gatherings.

Included in your package: tea, coffee and a sandwich buffet. Use of a projector and speaker, plus a dedicated event manager.

Additional features: add wine for £4.50 per head.

Capacity: 12-40 guests

Baby Shower

Celebrate your new arrival with this affordable package that takes the stress out of hosting at home.

Included in your package: tea, coffee and a sandwich buffet, plus a dedicated event manager.

Additional features: add wine or no-secco for £4.50 per head.

Capacity: up to 40 guests (including little ones). Minimum 12 adult guests

EVENT PACKAGES

Corporate Away Day with activity

Host your away day in the inspirational atmosphere of our vibrant venue. Enjoy your morning meeting in one of our characterful rooms, followed by a delicious sandwich buffet. Choose your afternoon activity from either a printmaking or dance class with our good friends Printhaus or The Swing Project.

Choose from one of two activities:

One hour dance class

Discover rhythm, communication and connection through dance with The Swing Project. We offer a fun-packed session exploring Lindy Hop and Charleston, bringing your team together to find their dancing feet.

One hour printing workshop

Choose from one of the options below:

1. Tote bag printing: from a choice of two designs and an assortment of coloured tote bags, roll up your sleeves and screenprint your very own bag to take away.
2. Rubber-stamped greeting cards: write a message, create a pattern or fill the whole card. Stamping is quick, fun and a great activity for all ages and abilities.
3. Mini-mono screenprinted posters: a tiny bit technical, this involves working with mini screens and pre-cut stickers to layer up different designs and create vibrant compositions.



Image courtesy The Printhaus

PRICES

Cinema Foyer, First Space, Media Point, SWAS, Common Room, Dance Studio, Meeting Room 1

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
1 hour	£39	£7.80	£46.80	£31	£6.20	£37.20
2 hours	£75	£15	£90	£59	£11.80	£70.80
3 hours	£110	£22	£132	£90	£18	£108
4 hours	£138	£27.60	£165.60	£110	£22	£132
5 hours	£154	£30.80	£184.80	£127	£25.40	£152.40
6 hours	£171	£34.20	£205.20	£134	£26.80	£160.80
7 hours	£182	£36.40	£218.40	£143	£28.60	£171.60
8 hours	£198	£39.60	£237.60	£154	£30.80	£184.80
Additional cost per hour after 8 hours	£22	£4.40	£26.40	£17	£3.40	£20.40

Cwtch

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
1 hour	£22	£4.40	£26.40	£19	£3.80	£22.80
2 hours	£33	£6.60	£39.60	£28	£5.60	£33.60
3 hours	£39	£7.80	£46.80	£33	£6.60	£39.60
4 hours	£44	£8.80	£52.80	£39	£7.80	£46.80
5 hours	£55	£11	£66	£44	£8.80	£52.80
6 hours	£66	£13.20	£79.20	£55	£11	£66
7 hours	£77	£15.40	£92.40	£64	£12.80	£76.80
8 hours	£88	£17.60	£105.60	£77	£15.40	£92.40
Additional cost per hour after 8 hours	£17	£3.40	£20.40	£13	£2.60	£15.60

PRICES

Seligman Theatre

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
One day with technician	£605	£121	£726	£495	£99	£594
One day no technician	£385	£77	£462	£352	£70.40	£422.40
One week (5 days) with technician	£1,980	£396	£2,376	£1,650	£330	£1,980
One week (5 Days) no technician	£1,320	£264	£1,584	£1,100	£220	£1,320

Stiwdio Seligman

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
One day with technician	£550	£110	£660	£462	£92.40	£554.40
One day no technician	£385	£77	£462	£352	£70.40	£422.40
One week (5 days) with technician	£1,650	£330	£1,980	£1,320	£264	£1,584
One week (5 days) no technician	£1,320	£264	£1,584	£1,100	£220	£1,320

* Pricing for Seligman Theatre and Stiwdio Seligman with technician is based on an 8-hour day. Requests for additional hours will be charged at £25 + vat per hour and are subject to availability.

Concourse and Forecourt

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
Daytime hire between 9am and 5pm.						
Individual stall / hour	£20	£4	£24	£10	£2	£12
Concourse only	£75	£15	£90	£50	£10	£60
Forecourt only	£150	£30	£180	£100	£20	£120
Concourse and Forecourt combined rate	£200	£40	£240	£150	£30	£180

PRICES

Cinema 1

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
Daytime hire between 9am and 5pm						
Up to 2 hours (minimum hire)	£346	£69.20	£415.20	£264	£52.80	£316.80
3 hours	£511	£102.20	£613.20	£387	£77.40	£464.40
4 hours	£676	£135.20	£811.20	£511	£102.20	£613.20
Up to 8 hours	£1336	£267.20	£1603.20	£1006	£201.20	£1207.20
Evening hire 5pm onwards						
2 hours	£800	£160	£960	£600	£120	£720
Additional hourly rate after 2 hours	£225	£45	£270	£150	£30	£180
Additional charges						
Private film screening charged at room hire rate plus the following film distribution costs	£150	£30	£180	£150	£30	£180
DCP conversion	£100	£20	£120	£100	£20	£120
DCP check	£55	£11	£66	£55	£11	£66

Cinema 2 and Stiwidio Seligman film screenings

DURATION	Standard			Charity / Artists / Global Majority-led groups		
	Net	VAT	Gross	Net	VAT	Gross
Daytime hire between 9am and 5pm						
Up to 2 hours (minimum hire)	£181	£36.20	£217.20	£140	£28.00	£168.00
3 hours	£264	£52.80	£316.80	£202	£40.40	£242.40
4 hours	£346	£69.20	£415.20	£264	£52.80	£316.80
Up to 8 hours	£676	£135.20	£811.20	£511	£102.20	£613.20
Evening hire 5pm onwards						
2 hours	£600	£120	£720	£500	£100	£600
Additional hourly rate after 2 hours	£200	£40	£240	£150	£30	£180
Additional charges						
Private film screening charged at room hire rate plus the following film distribution costs	£150	£30	£180	£150	£30	£180
DCP conversion	£100	£20	£120	£100	£20	£120
DCP check	£55	£11	£66	£55	£11	£66

Packages

EVENT	Duration	Capacity	Net	VAT	Gross
Intimate Life Celebration	3-hour package	Up to 10 guests	£145.83	£29.17	£175
Larger Life Celebration	3-hour package	12-40 guests	£19.17	£3.38	£23*
Baby Shower	Minimum 1 hour	Minimum 12 adults	£19.17	£3.38	£23*
Corporate Away Day With Activity		Minimum 10 guests	£37.50	£7.50	£45*

* price per head

FAQs

Why hire a space at Chapter?

From initial enquiry to having our front-of-house team support you on the day, we'll be able to assist you at every stage of your event. You'll also feel warm in the knowledge that you're directly supporting our charitable work.

Do you offer any discounted rates?

Yes, we offer a lower rate for artists and charities and a reduced rate for Global Majority-led organisations, artists and groups.

Is VAT included in the hire fee?

Yes, we always give you a price including VAT.

Are staff costs included?

Depending on your event requirements, there are additional costs for bar staff and technical support. Our visitor services team will be able to advise on prices.

What does my room hire include?

We'll always provide you with tables and chairs. All our hire spaces have access to wifi, and some rooms have a projector, PA system and other equipment as listed.

Are there any general rules?

Within reason you can decorate the room to your specification. We don't allow naked flames, and ask you to leave the room as you found it.

What events are not suitable?

We do not support direct fundraising events, religious services or meetings for political parties held in our public spaces.

Can I host a regular hire?

Yes, we have many regular classes, meetings and workshops here, and you can discuss your requirements with the team.

Would my hire be advertised on your website or promoted on your social media platforms?

No, although if you hire a space for a long-term booking, we may include you in our 'What's On' section on the website.

Can I reserve parking spaces for my event?

Parking is limited, but we can reserve spaces for you on request for large-scale events, unloading equipment or to support your access needs.

Do you have electric vehicle charging facilities?

We don't but you can find some nearby on Harvey Street or in the Severn Road car park.

Is Chapter wheelchair accessible?

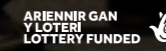
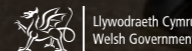
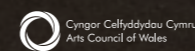
All of our venue is wheelchair accessible.

Are your rooms soundproofed?

No, so please consider this when hosting your event here.



CHAPTER



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