

## Founding Document

Organisation Name: Brohen

Date Established: 22 May 2022

### Purpose:

Brohen provides Future Ready empowers people in our community especially young people (16–25), unemployed adults, and those facing barriers to work—to gain future-proof skills in digital literacy, sustainability, and entrepreneurship. Through practical training and mentoring, the project will help participants build confidence, improve employability, and engage in environmentally responsible practices that strengthen local resilience.

#### 1. Project Lead Olufade, Hilda

Responsible for overall leadership, strategic planning, and external partnerships.

#### 2. Creative Director: Taiwo Adegbite

Oversees day-to-day delivery of workshops, volunteer management, and participant® engagement.

#### 3. Finance & Compliance Officer: Seyi Ige

Manages financial oversight, budgeting, funding compliance, and ensures transparency.

### Decision-Making:

Decisions are made collectively by the Leadership Team, with regular monthly meetings to review progress, plan activities, and address operational matters. Major decisions require consensus or majority agreement.

### Accountability:

Brohen maintains records of meetings, financial transactions; and participant feedback to ensure transparency and continuous improvement.

Safeguarding policies are strictly followed to protect all participants.

### Amendments:

This document can be reviewed and amended by the Leadership Team as needed to reflect organisational changes or legal requirements.