THE GRANGE SCHOOL

Recruitment Pack

Spanish Language Assistant





Welcome

The Grange School is one of the great success stories of independent education, shaped by over forty years of sustained growth, ambition and achievement. Founded in 1933 as a Kindergarten and Preparatory School, the School took a bold and transformative step in 1977 with the introduction of secondary education. Since then, The Grange has grown steadily, developing an outstanding academic reputation alongside a strong and supportive school community.

Today, The Grange educates 1,100 students aged 3–18, with approximately 360 students in the Junior School and 740 in the Senior School, including a vibrant Sixth Form. The School is consistently amongst the highest-performing independent schools in the North West and is widely regarded as one of the leading co-educational day schools in the country.

Academic standards are high, and outcomes place The Grange towards the top of national independent school league tables, with strong GCSE and A-level results and the majority of students progressing to their first-choice universities.

Just as importantly, The Grange is a very happy place to work and learn. Relationships between staff and students are warm, respectful and purposeful. Expectations are high, and the School is busy and dynamic, but it is also collegiate, supportive and professionally rewarding. Staff are encouraged to be ambitious, reflective and creative, within a culture that values collaboration and mutual respect.

Above all, our purpose is to help young people truly flourish. We believe in educating the whole person, supporting each student to discover and develop their individual strengths, talents and passions. Through challenge, encouragement and opportunity, we prepare our students not only for academic success, but for fulfilled and purposeful lives beyond school.

If you would like to discuss this vacancy please contact Mrs Lynn Geary, HR and Governance Officer by email to: recruitment@grange.org.uk, or call 01606 539039.

Dr Lorraine Earps
Head

Hartford, Cheshire

The Grange School is situated in Hartford, a thriving village that combines a strong sense of community with excellent regional connectivity. Closely linked to the nearby market town of Northwich, Hartford sits within the historic Vale Royal of Cheshire and is ideally positioned between Manchester and Liverpool, with Chester just 15 miles away.

The area offers an outstanding quality of life. Beautiful countryside is always close at hand, while hills, coastline and mountain landscapes are all easily accessible. At the same time, nearby cities provide rich cultural, sporting and commercial opportunities, complementing the more peaceful pace of village and rural life.

A wide range of housing is available locally, catering for different lifestyles, stages of life and budgets. Both staff and students travel to The Grange from a broad geographical area, drawn from a mix of urban, suburban and rural communities.

Overall, the location combines accessibility, natural beauty and a high standard of living, making Hartford and the surrounding area an excellent place to work, live and belong.





Spanish Language Assistant
The Opportunity

Salary: £29.66 per hour plus £3.58 per hour holiday pay.
Reports to: Head of Modern Foreign Languages
Working hours: 2 – 3 hours per week (flexible to suit), term time only

The Grange School is seeking to recruit a Spanish Language Assistant on a permanent part time basis. This would be to commence as soon as possible.

The Modern Languages Department is a strong team currently consisting of one full-time Head of Department and five other members of staff, three of whom teach Spanish. The atmosphere of the department is enthusiastic and positive, meeting regularly to discuss progress, with all members contributing ideas for teaching and development. The teaching environment is productive and exciting with both teachers and pupils contributing to its success.

Group sizes at GCSE and A-Level are among the lowest in the Independent Sector in the North West, allowing teachers to get to know their students well and support them at every stage of their studies.

Numbers for Spanish are extremely healthy at our school. Examination results reflect the high standards that are expected and achieved. In 2026, all our A level students achieved a grade B or above.

We offer a range of exciting enrichment opportunities in MFL including lunchtime enrichment and trips to Europe. A trip is currently planned to Barcelona in October 2027

Spanish Language Assistant

Responsibilities

- To take small conversation classes, with sixth form to prepare students for public examinations, using a variety of resources
- The successful candidate will be expected to support co-curricular initiatives in the department.
- In addition to these functions employees are required to carry out such other duties as may reasonably be required.





Spanish Language Assistant
The Person

Key to recruitment activity: A = Application, I = Interview

	Activity
Education	
5 GCSEs A-C as a minimum, A Levels and further education as desirable	A
Experience	
Native Spanish Speaker	A/I
Classroom Management skills	A/I
Confident when dealing with pupils and colleagues	A/I
Previous experience in a school environment is an advantage	A
Personal Qualities	
Enjoy working with young people	I
Excellent communication skills	I
Happy to work independently or as part of a team	I
Be well organised and flexible	I
Motivated and hard working	I
Sense of humour, be cheerful and resilient	I

Employee Benefits

Here at The Grange School we offer a competitive package of employee benefits, including:

Employee Assistance Programme: with Health Assured

Healthcare: We have partnered with Benenden Health to look after your health and wellbeing. Healthcare membership gives employees access to healthcare services such as Medical Diagnostics, Medical Treatment and Surgery, Physiotherapy, 24/7 GP and Mental Health helplines. You can also take advantage of exclusive offers on other products including discounted health assessments, health, cash plans, travel and home insurance and discounts on self-funded treatments.

Pension: Aviva Pension Scheme

Use of on-site facilities: Staff have free membership to the school's onsite gym, outside of school hours and use of the sports hall. All staff can also take advantage of discounted ticket prices to shows at The Grange Theatre.

Social events: All new staff are invited to join us for a welcome meal and we also host an annual summer BBQ and Christmas party. A variety of wellbeing activities are also planned around school INSET days.

Staff discounts: The Grange has partnered with 'Benefit Hub' who offer discounts and money- saving deals on shopping, holidays, insurance etc. We have also partnered with local businesses who offer discounts on car maintenance and local gym memberships.

Subsidised lunch: in dining hall

Cycle to work scheme: Cycle scheme is an employee benefit that saves you 26-40% on a bike and accessories. You pay nothing upfront and the payments are taken tax efficiently from your salary.





How to apply

To apply for this position please complete and return an application form and write a covering letter for the attention of the Head, Dr Lorraine Earps and send to: recruitment@grange.org.uk.

Applications can also be returned to us by post, to: The Grange School, Bradburns Lane, Hartford, Cheshire CW8 1LU.

We reserve the right to make an appointment once a suitable candidate is found. Therefore, early applications are strongly encouraged. Interviews will be held on an on-going basis.

The Grange School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check.

This post is exempt from the Rehabilitation of Offenders Act 1974.



The Grange School

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