PINEWOOD

Est. 1875

JOB DESCRIPTION

LEARNING SKILLS SPECIALIST

Line Managers: Head of SEND & EAL

Salary Scale: Dependent on experience (on the Pinewood School Learning Skills pay scale).

Hours Required: 8am - 4pm Monday to Friday during term-time.

The role may also be available on a part-time basis to fit the needs of the School.

Attendance at Staff Inset Training Days and key school events and parent's evenings outside of normal hours will also be required.

Notice Period: One term

General description of job: To provide learning support to pupils from Years 1 to 8 in both one to one lessons and in group situations. To provide in-classroom observations and support for pupils requiring learning support.

Main Tasks:

- Provide specialist teaching and targeted intervention for primary-aged (To Year 8) pupils with Specific Learning Difficulties (SpLD), including dyslexia, dyscalculia and associated literacy and numeracy difficulties.
- Assess pupils' strengths and areas of need using appropriate screening, assessment and diagnostic tools.
- Plan, deliver and evaluate individualised, evidence-informed interventions to support pupils' literacy, numeracy, memory, processing and learning skills.
- Develop and implement personalised learning programmes and strategies tailored to individual pupil needs.
- Work closely with class teachers, SENCo, teaching assistants and other professionals to ensure consistent support and appropriate classroom adaptations.
- Monitor, record and report on pupil progress, adapting interventions in response to assessment outcomes.
- Contribute to SEND support plans and review meetings, where appropriate.
- Maintain accurate records of assessments, intervention plans, pupil progress and outcomes.
- Build positive relationships with pupils, promoting confidence, independence, self-esteem and positive attitudes towards learning.
- Communicate effectively with parents and carers, providing clear information about pupils' needs, progress and recommended strategies.
- Support the identification of pupils who may require further assessment or specialist intervention.
- Keep up to date with current research, legislation and best practice relating to SEND and SpLD.
- Ensure all teaching and intervention is inclusive, accessible and responsive to the individual needs of pupils.
- Promote safeguarding, equality, diversity and the wellbeing of all pupils in accordance with school policies and statutory requirements.
- To behave professionally and confidentially with regards to matters of Pinewood and to uphold the traditions and ethos that Pinewood holds dear.

Safeguarding of children

- All staff are responsible for the safeguarding of children in line with the School's Safeguarding (Child Protection) Policy.

Essential competencies:

- Minimum Level 5 qualification in Specialist Teaching / Specific Learning Difficulties (SpLD) or an equivalent recognised specialist qualification.
- Demonstrable experience of supporting children with dyslexia, dyscalculia, literacy difficulties or other SpLD.
- Knowledge and practical experience of specialist assessment, intervention and evidence-informed teaching approaches.

- Understanding of the SEND Code of Practice and the graduated approach to supporting pupils with additional needs.
- Excellent communication, organisation and record-keeping skills.
- Ability to work collaboratively with teachers, the Head of SEND & EAL and other professionals.
- Commitment to inclusive education and improving outcomes for children with SEND.
- Excellent communication skills.
- Ability to work in a very busy educational environment.
- Can do attitude, team player.

Desirable competencies:

- Understanding of the independent education sector.
- Relevant teaching qualification and/or substantial experience working within a primary school setting.

Employees Benefits include:

- Pension Scheme
- Fee Remission for children attending the School (places would be offered in line with the School's Admissions Policy)
- Free lunch and snacks provided during term-time (as available to the children).
- Complementary coffee and tea during the working day.
- Free car parking on site.
- Employee Assistance Programme providing free advice, counselling and support to all employees on a wide range of issues.
- GP24 offering free on-line GP appointments.
- Well-Being groups and events.
- Active social Common Room with regular events.
- Cycle 2 Work scheme.