THE
KING'S SCHOOL
CANTERBURY

Job Description: Head of Badminton

Reporting to: Director of Sport

Purpose of Role:

Badminton provides a competitive sport option for boys and girls from Shell to 6a as part of the games programme across all three terms. The school prides itself in the number of pupils representing the school on match days with a balanced focus on both participation and performance.

Badminton is a relatively new sport at King's but has a high level of uptake, with competitiveness, performance and enjoyment only going up. Chances to compete for the school are increasing as understanding of the local/ regional/ and national level competitions improves. Pupils also have the opportunity to play for the Canterbury King's club based at the Sports Centre.

Key Responsibilities:

All Heads of Sport, in consultation with the Director of Sport, take responsibility for the following in relation to their sport:

1. The allocation of staff to particular teams and groups
2. The guidance and co-ordination of those teaching/coaching their sport
3. The use of the facilities allocated to the sport
4. The ordering of equipment, via the Director of Sport
5. The arrangement of fixtures, entry into tournaments and other events
6. The arrangement of transport and match teas
7. Ensuring that attendance at games is reported via SOCS
8. Health & Safety and all relevant risk assessments
9. Submitting material concerning their sport to the Director of Sport to be included in the Sport website, Congratulatory assembly and Cantuarian magazine.
10. Attending the games committee meetings

General Responsibilities:

Specific Badminton administration also includes:

1. Managing and administering the new Badminton League
2. Providing appropriate training
3. Fostering links with local clubs
4. Involvement in the assessment of candidates for Sports Scholarships, where appropriate
5. Finding and recommending courses for coaches CPD as well as providing regular in house INSET opportunities for staff
6. Liaison with the Sport Centre Staff

Person Specification:

The Head of Badminton is expected to have a degree of expertise and experience in the coaching of Badminton and to be up to date with developments in every aspect of the sport. It is essential that the Head of Badminton is adept at managing the expectations of pupils, parents and staff alike.

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TRAINING

The Head of Badminton is encouraged to undertake training relevant to the responsibilities above or related functions. The cost of this training and reasonable expenses, which must be approved in advance by the Head of Department and the Bursar, will be borne by the School.

CHILD PROTECTION

The postholder is expected to demonstrate an understanding of and commitment to, the safeguarding and welfare of children and young people. The school has clear safeguarding and Child Protection policies and procedures in place which the postholder must comply with at all times.

Oct 2026